



GRADE POINT AVERAGE WORKSHEET

Key Terms to Know When Figuring Grades:

Grades: are the letters used to represent your class performance.

Hours (credits): is the number of hours you attend that class per week.

Grade Points: is the number value a letter grade is worth. (Below)

A+ = 4.33 grade points	C = 2.00 grade points
A = 4.00 grade points	C- = 1.67 grade points
A- = 3.67 grade points	D+ = 1.33 grade points
B+ = 3.33 grade points	D = 1.00 grade points
B = 3.00 grade points	D- = 0.67 grade points
B- = 2.67 grade points	F = 0.00 grade points
C+ = 2.33 grade points	S = Not used in GPA calculations.

HOW TO FIGURE YOUR G.P.A.

Step 1: Convert every letter grade into the number of points it is worth from the list above.

Step 2: Multiply the grade points for each grade times the hours (credits) each course is worth.

Step 3: Add up all the numbers from step 2 to get your total grade points.

Step 4: Add up the total hours (credits) taken.

Step 5: Divide the total grade points (Step 3) by the total hours (Step 4) to get your Grade Point Average.

G.P.A. WORKSHEET

<u>Course</u>	<u>Grade</u>	<u>G-PTS.</u>	<u>Hours/Credits</u>	<u>G-PTS earned</u>
_____	_____	_____ X	_____ =	_____
_____	_____	_____ X	_____ =	_____
_____	_____	_____ X	_____ =	_____
_____	_____	_____ X	_____ =	_____
_____	_____	_____ X	_____ =	_____
_____	_____	_____ X	_____ =	_____
			+ _____	+ _____
			Total this column	Total this column

Take the total grade points _____ divided by the total hours _____ = _____ your G.P.A.

HOW TO FIGURE THE GRADES YOU NEED

Total amount of HOURS you have attempted _____

Total amount of HOURS you are enrolled in this semester _____

Total amount of GRADE POINTS you have accumulated thus far _____

Step 1: Fill in the Cum GPA you want _____ X the total number hours passed + the credit hours enrolled in currently = _____.

The answer to the above formula will give you the total number of grade points that you need at the end of this semester to achieve the Cumulative GPA you want or need.

Next, subtract your current grade points from the total that you need in Step 1 to find out how many grad points you need this semester.

Now calculate the various grades that you need to achieve the GPA you want or need.