

# Department of Intercollegiate Athletics Policy Manual

## COMPLIANCE

### **Institutional Control**

#### **Student-Athlete Confidentiality**

The Director of Athletics shall notify his or her staff members annually that maintenance of student-athlete confidentiality is essential. Confidentiality extends to grades, courses, medical care, and other personal information. It is the student-athlete's right for this information to remain confidential. Only the student-athlete may waive such confidentiality, and such waivers must be in writing and must specify the extent of the waiver. The University's Consent to Release Information form reviewed by student-athletes at the beginning of the academic year may be used for this purpose. In those cases where the student-athlete requests disclosure of information about himself or herself, a consent to release that information shall be prepared on an individual, case-by-case basis; it shall be discussed with the student-athlete; and it shall be signed by the student-athlete.

All Compliance staff, members of the Presidential Committee on Athletics and head coaches or their academic liaisons will provide evidence that they have completed the FERPA Certification Course. They will also sign a confidentiality pledge to refrain from discussing any information related to specific student-athletes with others. Documentation of this will be monitored by the Compliance Office.